



## ANNOUNCEMENT

National Institute of Development Administration  
Prevention and Control Measures of Coronavirus Disease 2019 Epidemic (COVID-19)  
(5<sup>th</sup> Issue)

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In accordance with the announcement by National Institute of Development Administration (NIDA) on Prevention and Control Measures of COVID-19 (4<sup>th</sup> Issue) dated April 2, 2021 allowed all departments to implement working from home protocols including teaching, examinations and meetings via online platform until April 9, 2021. To ensure NIDA's Preventive and Control measures, under the authority Article 35 and 40 based on National Institute of Development Administration Act. A.D. 2019, NIDA hereby announces the following measures.

1. Cancellation of:

(1) National Institute of Development Administration's announcement on Prevention and Control Measures of Corona Virus Epidemic COVID-19 (3<sup>rd</sup> Issue) dated January 29, 2021.

(2) National Institute of Development Administration's announcement on Prevention and Control Measures of Corona Virus Epidemic COVID-19 (4<sup>th</sup> Issue) dated April 2, 2021.

2. Responsible sections are requested to offer both online and electronic instructions, examinations, trainings, evaluations and other activities complying with NIDA's announcement regarding Online Instruction and Guidelines for Instructions Management under the extraordinary circumstance as the result of COVID-19 infection outbreaks.

The relevant section is required to receive the President's approval prior to organize the other activity on premise and rigorously conform with respective Government and NIDA measures for prevention of the COVID-19 Outbreak.

3. The personnel remain obliged to work from home according to NIDA's announcement with regard to work from home implementation under Coronavirus Disease 2019 (COVID-19) (2<sup>nd</sup> Issue) dated March 21, 2020. In case of any leave, personnel must request for leave in regard to guidelines and procedures for leave indicated in the relevant rules and regulations.

In case of the personnel, students or visitors having duties of responsibilities that needs to be performed on the premises, Deans, Division Directors, Chairman, Faculty Senate, General Division Director, Head of University Council, Internal Audit Director, and Center Director are obliged to inform the Vice President for Administration by submitting a justifications report for his approval prior to traveling to NIDA's premises. The visit should be arranged by considering appropriate date and time in terms of social distancing and overcrowding issue.

4. The personnel and students or visitors are allowed to travel to NIDA's premise, responsible sections must implement clock-in and clock-out by indicating place of entry and contact details of personnel, students or visitors. The records of each visit need to be kept for further reference and investigation in case of COVID-19 epidemic on the premise.

5. All NIDA meetings must continue being conducted via online platform in accordance with Emergency Decree on Electronic meeting 2020 exclusive of reasonable and necessary cases or cases where meetings are not enforced under the enforced under the Emergency Decree on Electronic meeting 2020 or cases where the law indicates that meetings must be conducted on premises, the personnel in charge of the meeting must propose to Deans, Division Directors, Chairman, Faculty Senate, General Division Director, Head of University Council, Internal Audit Director, and Center Director to consider on premise meeting allowance prior to hosting the meeting depending on case and rigorously conform with respective Government and NIDA measures for prevention of COVID-19 Outbreak.

6. Students and personnel with a fever or temperature higher than 37.5 with any symptoms such as cough, sore throat, running nose, respiratory problems, dyspnea, tiredness, headache, ague, lack of appetite or other must immediately visit a doctor and stay at home for 14 days effective from the date symptoms first occurred.

7. All NIDA's students and personnel must rigidly adhere to the Government's and NIDA's measures and guidelines to prevent the spread of Coronavirus 2019 (COVID-19) epidemic such as practicing social distancing; wearing masks; measuring body temperature; washing hands with soap, alcohol gel or disinfectant.

Effective from April 10, 2021 until April 30, 2021.

Announced on April 7, 2021



(Professor Dr. Kamphol Panyagometh)

NIDA President